

BIM Coordinator

About ECD Architects

ECD Architects is an award winning practice specialising in the design of low energy, low environmental impact buildings, cost effectively and to the highest quality standards. We have two offices; one in London and one in Glasgow. These offices are filled with incredibly talented people from Architects to BIM and Sustainability professionals. Everyone who works with us is great at what they do and does it with passion. What's more, we are a nice bunch of people with whom it is fun to work.

ECD Architects is an equal opportunities employer with great employee benefits. All our staff are consulted, engaged and provided with the support and encouragement to pursue both personal and career goals. We invest heavily in training and support, continuously creating opportunities for our people to learn and develop their skills and knowledge in order to continue to deliver successful innovative services to our clients. This ensures we attract, motivate and retain the best talent.

About the Role

This role will involve working with the BIM Manager and key project staff to facilitate the implementation of BIM across the local business, as well as supporting BIM management across identified projects.

Key responsibilities:

- Ensure Employers Information Requirements and Asset Information Requirements are responded to and delivered.
- Ensure that the BIM Execution Plan is being observed.
- Experience in implementing COBie on projects
- Supporting the project team with fulfilling standards, methods and procedures using specified software and workflows.
- Contribute content towards the production of monthly reports to identify and measure BIM implementation within the business and across projects.
- Observe the digital information plan/strategies that are being implemented for business/project and provide feedback to BIM Manager to ensure progress is being made.
- Follow the defined processes, documentation and methodology for delivering BIM in line with company certification and feedback recommendations for improvements.
- Create case studies for the business/project
- Support the business/project BIM/digital champions with implementation, sharing best practice & in workshop sessions
- Assisting with the alignment, assurance, training initiatives, marketing and internal/external communications relating to BIM for the business/project.

This description reflects the many activities of the role but is not intended to be all-inclusive. Other duties may be required, as well as changes in the emphasis from time to time.

Qualities & skills required

- Sound understanding of the BS & PAS 1192 suite of standards and related ISOs.
- Ability to coordinate and manage own workload supporting project delivery.
- Enthusiastic and keen to use new technologies to improve traditional ways of working
- Understanding and experience of appropriate software tools to view and interrogate models
- Proficient skills in standard Microsoft office suite
- Demonstrate behaviours which reflect a full understanding and commitment to the company values

To apply

To apply, please forward your up-to-date CV and covering letter to:
Patrick King
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