

BIM Coordinator

Job Description

This role will involve working with the BIM Manager and key project staff to facilitate the implementation of BIM across the company, as well as, support BIM management across specific projects.

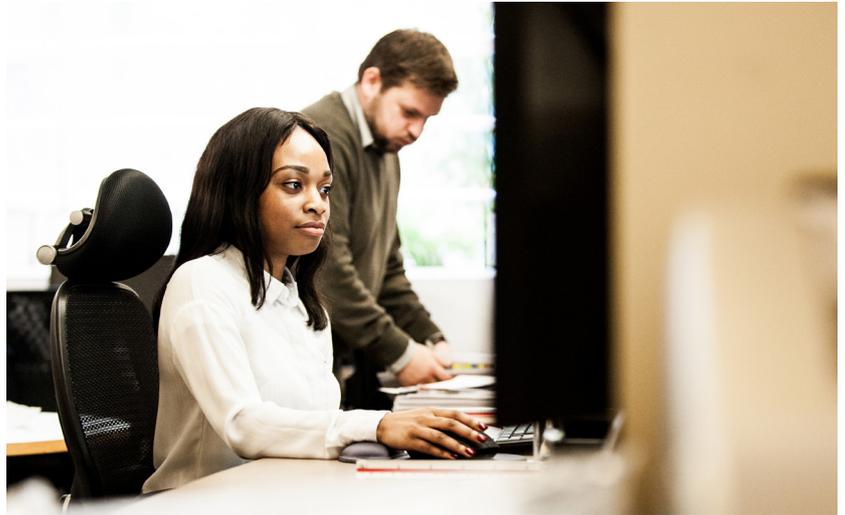
To apply for the position, please email your CV and your salary expectations to:

colette.mchugh@ecda.co.uk

Please Reference: ECD-WEBBCO-1901

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Key responsibilities

- Ensure Employers Information Requirements and Asset Information Requirements are responded to and delivered.
- Ensure that the BIM Execution Plan is being observed.
- Experience in implementing COBie on projects
- Supporting the project team with fulfilling standards, methods and procedures using specified software and workflows.
- Contribute content towards the production of monthly reports to identify and measure BIM implementation within the business and across projects.
- Observe the digital information plan/strategies that are being implemented for business/project and provide feedback to BIM Manager to ensure progress is being made.
- Follow the defined processes, documentation and methodology for delivering BIM in line with company certification and feedback recommendations for improvements.
- Create case studies for the business/project
- Support the business/project BIM/digital champions with implementation, sharing best practice and in workshop sessions
- Assisting with the alignment, assurance, training initiatives, marketing and internal/external communications relating to BIM for the business/project.

Skills and experience required

- Sound understanding of the BS & PAS 1192 suite of standards and related ISOs
- Ability to coordinate and manage own workload supporting project delivery.
- Enthusiastic and keen to use new technologies to improve traditional ways of working
- Understanding and experience of appropriate software tools to view and interrogate models
- Proficient skills in standard Microsoft office suite

This description reflects the core activities of the role but is not intended to be all-inclusive and other duties within the Company may be required in addition to changes in the emphasis of duties as required from time to time. There is a requirement for the post holder to recognise this, and adapt a flexible approach to work.